

# Minutes of the Extraordinary General Meeting of Eynsford Parish Council held on Monday 5<sup>th</sup> December 2022, at the Parish Office, Priory Lane, Eynsford, at 7.30pm.

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## 8943 PRESENT

### Members Present

Mr M Barker  
Mr A Cooke  
Mrs W Gee  
Mrs F Haxby  
Mr M Richardson  
Mr N Rix  
Mr P Ward

### Others Present

Mrs P Penney, Mr K Baker, Mr J Gee

### Clerk in Attendance

Mrs H Ivaldi

## 8944 APOLOGIES FOR ABSENCE

Mrs S Boyle

## 8945 GOVERNANCE

### a) Declarations of Interest

Mr M Richardson declared a non-pecuniary interest in the next item as Chair of the village hall trustees.

### b) Archaeology Work at Harrow Meadow

Mr Cooke set out details of the additional archaeological excavations required by Kent County Council and quotes obtained for the work. An archaeological consultant James Archer has provided quotes from two contractors. The quotes from the two contractors were £17,758 and £58,097. Mr Cooke had been told that the costs of the lower quoting contractor may rise if additional work is needed/more finds are made. However, the higher quote was likely to include more work. Even so, the lower contractor was unlikely to cost as much as the higher contractor. Mr Cooke said that there would also be a fee for the consultant of £4725 and a requirement for the grass on the proposed trenches to be killed in advance of the work for which a quote of £400 had been obtained from Mr Free.

Councillors were asked to agree an expenditure limit on the excavation work and to the other costs.

**RESOLVED:** That the following actions are agreed:

- That Mr Cooke obtains the name of contractor 1 so that due diligence checks can be made

- That Mr Cooke obtains a copy of the proposed contract produced by the consultant, and that Mr Cooke and Mrs Gee check through the scope of the work and any terms and conditions.
- That we proceed to contract with Contractor 1 for the quoted £17,758.
- That the consultant is informed that, subject to contract, additional expenditure of up to £25,000 is approved if necessary. Any proposed spend above £25,000 must be approved by the Council prior to the additional works commencing.
- That the council approve an expenditure limit of £40,000 for the archaeological works, but that any expenditure over £25,000 should come to the Clerk for approval.
- That James Archer's (the consultant) fee of £4725 is paid.
- That Mr Free's quote of £400 for grass killing on the excavation areas is approved.

The meeting closed at 8.55pm

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Chairperson: 15<sup>th</sup> December 2022