

**Minutes of the Meeting of the Parish Council of Eynsford, held on
Thursday 15th February 2018, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

8290 PRESENT

Members Present

Mrs S Boyle

Mr A Cooke

Mrs A Cornwell (attended via conference 'phone)

Mrs T Durrant

Mrs F Haxby

Mr G Kirby

Mr P Ward

Other Officials Present

Clerk in Attendance

Mrs H Ivaldi

8291 APOLOGIES FOR ABSENCE

Mr M Richardson.

8292 CHAIR'S REMARKS

Mrs Boyle reminded councillors about the surgery to be held on 24th February between 9am and 12.

8293 CLERK'S COMMENTS

None.

8294 GOVERNANCE

a) Declarations of Interest

None

b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 18th January 2018 were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for January 2018, as per Appendix A. The Clerk was asked to check expenditure on Harrow Meadow Running Costs.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Mr Kirby to proceed with a Community Plan – Mr Kirby is still awaiting details of the DVLP programme before meeting with Farningham Parish Council
- September 2017 – Photos to be taken and collated of congestion of the High Street outside the Five Bells towards the war memorial – some received – Clerk to collate those received.
- October 2017 – Set up site meeting with Kent Highways and Network Rail re: new parking proposal. Mr Kirby said that dates were being sought for this.

RESOLVED: That all of the outstanding actions are pursued, as detailed above.

e) General Data Protection Regulations

Mrs Durrant gave a brief update on what was required for the council to comply with the General Data Protection Regulations including IT security and a system for managing documents and records. She suggested setting up a small working group to take this forwards.

RESOLVED: That a Working Group consisting of Mrs Durrant, Mr Ward and either Mrs Ivaldi or Ms Morgan is set up to ensure that the council is compliant with the General Data Protection Regulations.

f) Review of Financial Regulations

Councillors were asked to check the council's Financial Regulations for their biannual review. No changes were suggested.

RESOLVED: That the Financial Regulations are approved, to be reviewed again in two years' time.

g) Eleemosynary Charity of Henry Cox

Councillors were informed that Mr Eric Syddique had given in his resignation for his post Trustee to the Eleemosynary Charity of Henry Cox and that the council are obliged to appoint a replacement trustee for Eynsford.

RESOLVED: That a letter of thanks is written to Mr Syddique. That Mr Cooke speaks to Bob Smith about a possible successor.

8295 PLANNING

a) Planning Committee 5th February 2018

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Planning Notifications

The following planning notifications had been received since the last meeting:

SE/17/03835/HOUSE – The Oast House, Lullingstone Lane, Eynsford – GRANTED

SE/17/03872/FUL - Land to the rear of Lydith, High Street, Eynsford – REFUSED

8296 HIGHWAYS & TRANSPORTATION

a) Highways & Transportation Committee 5th February 2018

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

8297 COMMUNITY & ENVIRONMENT

a) Police Report

The police were unable to attend. The Clerk had retrieved the following information from the police website – 1 violent crime at or near to Knights Field; 2 crimes, a burglary and a violent crime at or near to Gibson's Place, Eynsford.

RESOLVED: That the information is noted.

b) Donation to St Botolph's Church, Lullingstone

Councillors considered a request for a donation from St Botolph's Church towards churchyard maintenance.

RESOLVED: That a donation of £150 is made from the Churchyard Maintenance budget.

c) Donation to Trident Magazine

Councillors were asked to consider making a donation towards the production of the Trident magazine.

RESOLVED: That a donation of £120 is made from ? budget to cover the subscription and a donation.

d) Donation to Eynsford in Bloom

Councillors were asked to consider making a donation to Eynsford in Bloom to cover their expenses of £1203.51 and entry to South and South East in Bloom costing £55.00.

RESOLVED: That a donation of £1203.51 is made to cover expenses from the Eynsford in Bloom budget. That the entry fee of £55 is paid from Ad Hoc? Donations.

e) Twinning Signs Donation

Councillors were asked to consider a request from Eynsford's Twinning Committee to contribute towards the cost signs and their installation at each end of the village. The cost was estimated at £282 plus installation.

RESOLVED: That a donation of £150 is made from the Ad Hoc donations budget.

f) WWI Anniversary Commemorations

Councillors were asked to decide whether they would be lighting a beacon or bonfire to commemorate the end of WW1 in 1918 on 11th November 2018. Sevenoaks District Council were collating information to pass onto the Lord Lieutenant of Kent.

RESOLVED: That Sevenoaks District Council are informed that the Scout Group will be lighting one or more bonfires to mark the occasion.

g) Blossoming Fruit Tree at Riverside

Councillors were asked to consider a suggestion from Mr Ward that a blossoming fruit tree be planted on Riverside. Mr Ward suggested a pear tree. Mrs Cornwell noted that it would not fruit unless another similar tree was nearby. It was suggested that the tree could commemorate the anniversary of the end of WWI.

RESOLVED: That the council agree expenditure of up to £200 to purchase a suitable tree and protective fencing. That Mr Wards seeks advice from Mr Gee and Mr Callahan on a suitable species for the location, and planting advice.

h) Lullingstone Visitor Centre Liaison Group

Mr Ward gave an update on the last meeting he had attended in November. The main speaker had been Mr R Bayne from the Darent Valley Landscape Partnership who had spoken about their plans for the country park. These included care and management of veteran trees, a Samuel Palmer trail, increasing the biodiversity of the golf course and more. The project office would be based at Castle Farm, Shoreham. The project as £4m to spend across a variety of projects but was still open to ideas and suggestions.

RESOLVED: That the information is noted.

8298 RECREATION

a) Recreation Committee 5th February 2018

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Summer Ball, Common Meadow

Councillors were asked to agree on timings for the proposed summer ball to be held on Common Meadow on 30th June this year. The organiser of the event was also present. Councillors discussed timings and other considerations with the organiser.

RESOLVED: That it is agreed that all music ends at 12 midnight, with everyone off the site by 12.30am. That a maximum of 250 tickets are sold. That the Clerk produces a written agreement covering the issues discussed including: timings, licencing, informing neighbours, and clearing of the site.

At this point, 9.02pm, the meeting was suspended for questions from the public. The meeting resumed at 9.08pm.

c) Family Fun Days

Councillors were asked to agree whether to run fun days this summer and how many, the cost being £482.21 per session. The school had agreed to host two sessions and Sevenoaks District Council would provide free activities at one of the sessions. A contribution towards costs had been sought from Farningham Parish Council.

RESOLVED: That two sessions are organised at a cost of £964.42.

d) Use of Riverside

Councillors considered a request from Volunteer Youth Project Orpington Methodist Church to use Riverside for their annual sponsored walk on 12th May.

RESOLVED: That permission is given subject to litter being cleared away and to no dogs being allowed on the green.

e) Play Equipment Inspection

Councillors were asked to agree costs for the annual playground inspection to take place in July. A quote from Nick Adams, who has conducted previous inspections, would charge approximately £86.00 to inspect the playground and trim trail.

RESOLVED: That Nick Adams is instructed to undertake a survey of all of the playground equipment including the trim trail.

f) Use of the Football Pitch

Councillors were asked to consider making financial compensation to the Riverside Wanderers Football Club as the pitch had been unusable for over two months due to waterlogging.

RESOLVED: That a £130 rebate is made, and that this is reviewed if necessary.

The meeting of the council closed at 9.15pm

Chairman: 15th March 2018