

**Minutes of the Meeting of the Parish Council of Eynsford, held on
Thursday 15th June 2017, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

8213 PRESENT

Members Present

Mrs S Boyle
Mr A Cooke
Mrs F Haxby
Mr G Kirby (arrived 9.05pm)
Mr M Richardson
Mr P Ward

Other Officials Present

None

Clerk in Attendance

Mrs H Ivaldi

8214 APOLOGIES FOR ABSENCE

Mrs A Cornwell, Mrs T Durrant.

8215 CHAIRMAN'S REMARKS

Mrs Boyle reminded councillors that the next surgery would be on the 24th June. Mrs Boyle also noted that the French schools were visiting Eynsford on Tuesday 20th June as part of the twinning and a councillor may wish to visit.

8216 CLERK'S COMMENTS

The clerk told councillors that the twinning group were organising a visit to France in September and that if any councillor is able to attend, they would be able to play an official role at the unveiling of the twinning signs.

8217 GOVERNANCE

a) Declarations of Interest

None.

b) Minutes of Previous Meeting

The minutes of the Annual General Meeting and the last full council meeting held on the 18th May 2017 were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for May 2017, as per Appendix A.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Mr Cooke to write a management plan for the allotments – still in progress
- Mr Richardson to work with Ms Morgan on options regarding a door opener/intercom system.
- Clerk to set up a meeting with KHS and FPC about safety issues around narrow pavement between Oliver Crescent and Millfield.

RESOLVED: That all of the outstanding actions are pursued.

e) Budget Review

Councillors were asked to review the budget figures following the year end outturn.

RESOLVED: That the following changes are made to the council's 2017/18 budget:

Increase Year End Residue to £123807

Increase Churchyard Maintenance Grant to £1150

Increase Contingency to £3000.23

Increase Dog Bins & Signs to £1000

Increase Grounds Maintenance General to £2100

Increase Grounds Maintenance Harrow Meadow to £1588

Increase Harrow Meadow Changing Rooms Running Costs to £3200

Add the category Outdoor Sports with a zero budget

Increase Parish Office Running Costs to £4600

Increase Donations Regular to £1525

Increase Street Lighting Energy to £2200

Increase Street Lighting Replacement & Repairs to £21640

Increase Tree Maintenance Fund to £2321.77

Increase Village Hall Project Support to £75000.

f) Annual Parish Meeting Date 2018

Councillors were asked to agree a date for the Annual Parish Meeting in 2018.

RESOLVED: That the Annual Parish Meeting is held on 11th May and that the village hall is booked.

g) Appointment of a Flood Warden

Councillors were asked to appoint a Flood Warden for Eynsford

RESOLVED: That Mr Cooke and Mr Richardson are appointed as Flood Wardens for Eynsford.

h) Appointment of a River Warden

Councillors were asked to appoint a River Warden for Eynsford.

RESOLVED: That no River Warden is appointed until the role is clarified.

i) Review of the Council's Freedom of Information Publication Scheme

Councillors reviewed the publication scheme and suggested some minor changes.

RESOLVED: That the Freedom of Information Publication Scheme is updated as per Appendix B.

8218 PLANNING

a) Planning Committee 5th June 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Notifications of Planning Consents/Refusals Received from Sevenoaks District Council

Planning Application SE/17/01059/TELNOT – Telecommunications Mast North West of Hulberry Farm, Lullingstone Lane, Eynsford – OBJECTION LODGED.

Planning Application SE/17/00945/HOUSE – 46 Pollyhaugh, Eynsford – GRANTED.

Planning Application SE/1701026/FUL – Park House Farm, Bower Lane, Eynsford – WITHDRAWN.

Tree Work Application SE/17/01883/W5DAY – Eynsford Cricket Club, Riverside, Eynsford
NO OBJECTION.

c) Eynsford Village Hall/Harrow Meadow Update

Mr Richardson gave an update on the working group's recent work on this project. He said that there had been no significant movement recently but that the group had met with the architect to look at the plans and assess a potential redesign. Costs were still being sought on groundworks and siting options. Mr Cooke noted that a 'MUGA' (Multi Use Games Area) would need weekly maintenance if it had G3 surfacing, and would need close monitoring. A MUGA would generally last 10-15 years.

RESOLVED: That the information is noted.

8219 HIGHWAYS & TRANSPORTATION

a) Highways & Transportation Committee 5th June 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Streetlighting Contract Price Review

Mr Richardson went through the contract options with councillors. The contractor had put forward a price increase of 4%, but the council had expected a reduced cost due to the installation of LED lamps which require less maintenance. The contract was split into Basic, Repair & Replacement, and Night Patrols. It was thought that more information was needed before a decision could be made.

RESOLVED: That Mr Richardson finds out what the repair aspect includes and how much it would cost per bulb or repair, and also whether the new lamps have a guarantee.

8220 COMMUNITY & ENVIRONMENT

a) Community & Environment Committee 5th June 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix E.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Police Report

None available.

c) Darent Valley Landscape Partnership Update

This item was discussed at 9.10pm, after Mr Kirby had arrived.

Mr Kirby said that the Darent Valley Landscape Partnership (DVLP) was hoping to hear very shortly from the lottery fund as to whether they have been successful. The total budget for the project (including the grant) is now £4 million. In Eynsford, the suggested circular footpaths are included as is a pedestrian bridge over the river, and interpretation work around the castle. The DVLP staff are looking at the Baptist Church as a possible base for their office and as a tourist information centre.

RESOLVED: That the information is noted.

8221 RECREATION

a) Recreation Committee 5th June 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix F.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Harrow Meadow Changing Rooms

Councillors were asked to agree to instruct a plumber to repair the water heater in the changing rooms this summer at a cost of £857.00.

RESOLVED: That the heater is repaired at a cost of £857 from the Harrow Meadow Changing Rooms Maintenance budget.

c) Quotes for Notice Boards

This item was deferred until quotes had been received..

d) Compost Bins at the Allotments

Councillors were informed that Mr Cooke had proposed to build composting bins on the first plot (vacant) at Castlefield Allotments, for communal use.

RESOLVED: That the creation of compost bins is approved, and that Mr Cooke is thanked for his work on this.

At this point, 9pm, the meeting was opened up to questions from the public – see Appendix Q.
During the questions at 9.05pm, Mr Kirby arrived.
The meeting resumed at 9.10pm.

The meeting of the council closed at 9.18pm

Chairman: 20th July 2017