

# Minutes of the Meeting of Eynsford Parish Council held on Thursday 18<sup>th</sup> August 2022, at the Parish Office, Priory Lane, Eynsford, at 7.30pm.

---

## 8916 PRESENT

### Members Present

Mr M Barker

Mr A Cooke

Mrs W Gee

Mr N Rix

Mr P Ward

### Others Present

### Clerk in Attendance

Mrs H Ivaldi

## 8917 APOLOGIES FOR ABSENCE

Mrs S Boyle, Mrs F Haxby, Mr M Richardson, Mr R Gough, Mr J Gee

## 8918 CHAIR'S REMARKS

Mr Ward wished Mrs Boyle and Mrs Haxby a speedy recovery.

## 8919 CLERK'S COMMENTS

Mrs Ivaldi said that the fun day held on 15<sup>th</sup> August had been well attended with over 100 children there. Mrs Ivaldi thanked Mrs Gee and Mr Cooke for helping out with refreshments.

## 8920 GOVERNANCE

### a) Declarations of Interest

None.

### b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 21<sup>st</sup> July 2022 were presented for approval. Mr Ward noted that Mr Barker had attended the Riverside Watch meeting, not Mr Richardson.

**RESOLVED:** That, subject to the amendment above, the minutes are accepted as a true and complete record and that the recommendations are approved.

#### d) Finance Notes

The clerk submitted a list of accounts, and a budget report, for July 2022, as per Appendix A. A schedule of payments was also presented. Mrs Gee noted that hall hire costs should be under Parish Office Running Costs rather than Contingency. Mr Cooke noted that the fee from Trueplan should be under Village Hall Associated Fees, not Village Hall Project Support.

**RESOLVED:** That, subject to the changes above, the accounts are approved, and that the payments made.

#### e) Outstanding Actions

Mr Ward asked whether the Clerks could look at a better way of logging actions that can be shared if required. Mrs Ivaldi agreed to look into this.

**RESOLVED:** That the information is noted.

#### f) Village Hall Update

Mr Cooke gave an update on the village hall project. He said he had marked out the land swap areas for the Alexanders so that they can plough/sow the appropriate areas. The area will be marked more accurately once the contractors are on site. The Alexanders have requested that the parish council land be fenced off once the project is in progress. This is not currently in the budget.

Mr Cooke said he had spoken to Anne Sassin from DVLP, who is a community archaeologist, about the proposed extra archaeological excavations at Harrow Meadow. She thought the proposal was reasonable and suggested looking at different options and discussing this properly with the KCC archaeologist. Ms Sassin will also look into any possible funding sources for this work. Mr Cooke said he would be meeting with two building contractors next week about tenders for the village hall project.

Mrs Ivaldi said that the documentation for the first registration of the land at Castlefield was almost ready to send off. Also that the bid for funding from CIL/Sevenoaks District Council had passed initial checks and would be assessed at a meeting on 1<sup>st</sup> September. Mr Richardson and Mr Cooke would attend and speak at the meeting. They would also contact Mr Cheeseman about supporting the bid.

**RESOLVED:** That the information is noted.

#### g) Public Works Loan

Mr Cooke reported that he had updated the budget spreadsheet for the village hall project and that he proposed that the council apply for a loan of £300K over 20 years.

**RESOLVED:** That this is discussed with all councillors at the next meeting.

#### h) Waste Disposal

The Clerk reported that she had recently become aware that the parish office is classed as a commercial building in terms of waste disposal and should have a commercial waste contract. Various companies offer this service including Sevenoaks District Council who charge an annual fee of £152 plus the cost of any collections.

**RESOLVED:** That the Clerk finds out more details of both SDC and other companies' services and reports back to the next meeting.

i) Parish Council Website – Payment Options

Councillors were asked to consider whether or not to add an online payment option to the parish council website. Much of the functionality was already available but there would be a fee for payment processing and if the council wished to add a ticketing facility. Councillors also discussed the possibility of moving to cashless payments.

**RESOLVED:** That no further action is taken at present.

**8921 PLANNING**

a) Notifications of Planning Consents/Refusal

22/01690/HOUSE– Akib House, Station Road, Eynsford – GRANTED  
22/01323/HOUSE – Toll Bar Cottage, Riverside, Eynsford – REFUSED  
22/01535/LBCALT – Lullingstone Castle, Lullingstone Lane, Eynsford – GRANTED  
22/01571/HOUSE – 3 Old Mill Close, Eynsford - REFUSED

b) Planning Application 22/02050/FUL – 40 & 42 Riverside, Eynsford

Councillors discussed an application for a proposed two storey rear extension, first floor front/side extension and other alterations to the pair of cottages at the above address.

**RESOLVED:** That councillors make no objection.

c) Tree Work Application 22/01947/WTCA – 2-14 Gibsons Place, Eynsford

Councillors were informed of a notification to carry out various works to trees at this address and that it had been forwarded to the tree wardens for comment.

**RESOLVED:** That the information is noted.

d) Planning Application 22/02079/HOUSE – Higham, Bower Lane, Eynsford

Councillors discussed an application for a new rear facing dormer and associated internal alterations at the above address.

**RESOLVED:** That councillors have no objections.

e) Planning Application 22/01298/FUL – Stable Block on Park House Farm, Bower Lane, Eynsford

Councillors discussed an application for alterations and conversion of an existing stable block to a single dwelling house and associated vehicular/pedestrian access at the above address. The plans had been amended removing a roof lantern.

**RESOLVED:** That councillors have no objections but request that permitted development rights for this property are removed.

f) Tree Work Application 22/02047/WTPO – Beggar’s Barn, 30 Riverside, Eynsford

Councillors were informed of a notification to carry out the reduction of a large horse chestnut tree to the rear of this property, and that the details had been forwarded to the tree wardens for comments.

**RESOLVED:** That the information is noted.

At this point, 8.42pm, the meeting was paused again for questions from the public (Appendix Q). The meeting resumed at 9.08pm.

**8922** **COMMUNITY**

a) Police/Crime Report

The Clerk provided details of crime statistics for June 2022:

Twenty three crimes were reported, a rise on the previous month, as follows:

Roman Villa	1 x burglary 1 x drugs 1 x violence and sexual offence
Eynsford Station	1 x bicycle theft 1 x criminal damage/arson
Station Road	1 x Other theft
Saddlers Park	7 x violence and sexual offence
The Plough, Riverside	2 x ASB
High Street (car park area)	1 x criminal damage/arson 1 x vehicle crime 1 x other crime
Gibson Place (may refer to VH)	2 x ASB 2 x criminal damage/arson
Mill Lane	1 x public order

**RESOLVED:** That the information is noted.

b) Defibrillator at Eynsford Station

Councillors were told that the Perspex screen had been broken on the defibrillator cabinet at least three times in the last few months. This puts the defibrillator at risk of being stolen. This has been repaired by the ambulance service in the past but now a decision has been made to keep the defibrillator inside the station booking office which has limited opening times. Councillors were asked to consider purchasing a new, more robust, cabinet costing £500-£600.

**RESOLVED:** That the Clerk looks into getting a steel plate screwed onto the front of the cabinet to replace the perspex.

c) Defibrillator Training

The council had been approached by St Martin’s church to provide defibrillator training. Councillors discussed this but agreed that it was not necessary as if a defibrillator was needed in an emergency, the call handler would provide full instructions on how to operate the equipment.

**RESOLVED:** That the Clerk passes on the council's decision to the church.

At this point, 8.48pm, the meeting was opened up to questions from the public.  
The meeting resumed at 8.50pm.

The meeting ended at 8.50pm.

---

Chairperson: 3<sup>rd</sup> October 2022