

**Minutes of the Meeting of the Parish Council of Eynsford, held on  
Thursday 18<sup>th</sup> October 2018, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

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**8383 PRESENT**

Members Present

Mrs S Boyle  
Mr A Cooke  
Mrs T Durrant  
Mr G Kirby  
Mr M Richardson  
Mr P Ward

Other Officials Present

Cllr R Gough attended between 9.05 and 9.35pm.

Clerk in Attendance

Mrs H Ivaldi

**8384 APOLOGIES FOR ABSENCE**

Mrs A Cornwell  
Mrs F Haxby

**8385 CHAIR'S REMARKS**

Mrs Boyle reminded councillors about the next surgery which would be on 27<sup>th</sup> October between 9-11am. Mrs Boyle said that she would be out of action for a while due to an operation on 31<sup>st</sup> October and that Mr Ward would deputise in her absence.

**8386 CLERK'S COMMENTS**

Mrs Ivaldi informed members that the latest newsletter was now out for delivery.

**8387 GOVERNANCE**

a) Declarations of Interest

None.

b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 20<sup>th</sup> September 2018 and the extraordinary meeting held on 1<sup>st</sup> October were presented for approval.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for September 2018, as per Appendix A.

**RESOLVED:** That the accounts are approved and payments made.

d) Outstanding Actions

Mr Kirby reported that no more progress had been made on the Community Plan and suggested deferring it until after the election next year.

Mr Kirby confirmed would raise the possible River Warden project at the DVLP board meeting in November.

Mrs Ivaldi confirmed that the handyman would be cleaning and repainting the sleepers within the next two weeks.

**RESOLVED:** That the information is noted.

e) Annual Audit 2017/18

Councillors were informed that the completed Annual Return had been received back from the Audit Commission completed. This will now be publicised and displayed for 14 days.

**RESOLVED:** That the information is noted.

f) Budget Meeting

Councillors discussed a date for the budget meeting.

**RESOLVED:** That 10<sup>th</sup> December is suggested, with councillors to confirm via email.

g) KALC AGM

Councillors were asked if they would be available to attend the Kent Association of Local Councils AGM which will be held on 17<sup>th</sup> November in Ditton.

**RESOLVED:** That an email is sent to all councillors to find out who is available.

h) Annual Parish Meeting 2019

Councillors discussed the timing of the Annual Parish Meeting in 2019 given that the parish council elections would be held on 2<sup>nd</sup> May.

**RESOLVED:** That the Clerk clarifies rules on the timing of the meeting and on purdah with KALC.

i) Wreath Laying

Councillors were asked to volunteer to lay the wreath at the war memorial for the Act of Remembrance on 11<sup>th</sup> November and to lay the two smaller wreaths at the Baptist Church and St Martin's Church.

**RESOLVED:** That Mr Ward lays the wreath at the memorial and the wreath at the WW1 grave at the Baptist Church on 11<sup>th</sup> November. That Mr Kirby lays the wreath on the WW1 grave at St Martin's Church on 12<sup>th</sup> November at the special ceremony there.

## 8388 PLANNING

### a) Planning Committee 1<sup>st</sup> October 2018

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

### b) Planning Notifications

The following planning notifications had been received since the last meeting:

SE/18/02339/HOUSE – 15 Pollyhaugh, Eynsford – Granted

SE/18/02156/FUL & SE/18/02157/LBCALT – Ford House, High Street, Eynsford – Refused

### c) Planning Application SE/18/03037/MMA – Willow Cottage, Station Road, Eynsford

The Council considered an application for minor material amendments to 18/00921/HOUSE.

**RESOLVED:** That councillors offer no objections.

### d) Tree Work Application SE/18/03036/WTPO – Garages to the South West of 7 Old Mill Close, Eynsford

Councillors were informed that details for this application for various works to trees which had been sent to the Tree Wardens for comment.

**RESOLVED:** That the information is noted.

### e) Tree Work Application SE/18/03050/WTCA – Eynsford Village Hall, High Street, Eynsford

Councillors were informed that details for this application for various works to trees had been sent to the Tree Wardens for comment.

**RESOLVED:** That the information is noted.

### f) Removal of Dead Trees, Common Meadow

Councillors were informed that an application had been put into Sevenoaks District Council to remove the two dead cherry trees at Common Meadow. Councillors were asked to consider three quotes for removing the trees. Aspen Tree Care £385, Down to Earth, £295 + VAT, SL Tree Care £264 + VAT.

**RESOLVED:** That provided permission is given, that SL Tree Care are asked to remove the trees for £264 from the Tree Maintenance Fund.

## 8389 HIGHWAYS & TRANSPORTATION

### a) Highways & Transportation Committee 1<sup>st</sup> October 2018

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

### b) Bat & Ball Station Preview

Councillors were informed of an invitation to a preview event at Bat & Ball Station which is being refurbished by Sevenoaks Town Council. This will take place on Tuesday 27<sup>th</sup> November at 3.45pm and the Chair and Clerk had been invited but are unable to attend.

**RESOLVED:** That Mr Kirby attends the event on behalf of the council.

### c) Highways Site Meeting

Councillors were given a short update on the recent site meeting held with Mr Gough (KCC Councillor), Mr Bineham (Kent Highways) at which Mr Kirby, Mrs Boyle and Mrs Ivaldi were in attendance. The following areas were discussed: highlighting the pavement between Millfield and Oliver Crescent – this was unprecedented to Mr Bineham's knowledge, but he agreed to look into it; creating a drop-off area at the top of the school field – Mr Bineham suggested the council speak to the school and draw up a proposal, however, it would be unlikely to receive public funding; parking restrictions along the High Street and around the Five Bells – it was suggested that this is raised with Sevenoaks District Council; changing the priority at Riverside – this scheme looked to be feasible, and Mr Gough may be able to help to fund, but a scheme would have to be drawn up; south of the station, signage and new parking scheme – Mr Bineham agreed to carry out speed checks either side of the 30mph limit to see whether signage should be changed or enhanced, Mr Bineham had no objection to the proposed parking scheme and suggested that a traffic designer is engaged to create a plan.

**RESOLVED:** That the information is noted. That Mrs Ivaldi clarifies actions from the meeting with Mr Gough.

### d) Community Rail Partnership

Mr Richardson gave an update on the proposed Community Rail Partnership for the Darent Valley between Bat & Ball and Swanley. Mr Richardson had attended a meeting with Sevenoaks Town Council about this. It would involve communities taking ownership of their station buildings and areas (in collaboration with Southeastern) and look at promoting the 'line' to tourists. The project is still in very early stages and will be discussed further at a meeting organised by Sevenoaks District Council in November/December. Mr Richardson suggested that no decision is made about the parish council's involvement until more is known.

**RESOLVED:** That the information is noted.

e) Speedwatch

Councillors were informed that an initial training session had been organised for 17<sup>th</sup> November between 9 and 11am in the parish office. This would be a joint session with Farningham Parish Council and would be run by Kent Community Speedwatch.

**RESOLVED:** That the information is noted.

**8390** **COMMUNITY & ENVIRONMENT**

a) Police Report

The Clerk had found the following crime figures:

August 2018 (latest)

Castle Road	1 x Burglary, 1 x Shoplifting
Lullingstone Lane	2 x Violent Crime
Eynsford Station	2 x Violent Crime
Ford House Car Park	1 x Anti-social behaviour
Plough Car Park	1 x Anti-social behaviour, 2 x burglary
TOTAL – 10	

**RESOLVED:** That the information is noted.

b) Kent County Playing Fields Association

Councillors were asked to renew membership of the Association which provides information and advice about playing fields and funding at a cost of £20.

**RESOLVED:** That 2018 membership is paid at £20 from the Regular Donations budget.

c) Donation to Eynsford Poppy Project

Councillors were asked to consider making a donation towards the knitted poppy project for Remembrance Sunday to fund skewers.

**RESOLVED:** That a donation of £20 is made from Ad Hoc Donations if still required.

d) Sevenoaks District Council Community Plan

Councillors were informed of the Sevenoaks District Council Community Plan which sets out the council's priorities for local public and voluntary services. The consultation ends on 24<sup>th</sup> October..

**RESOLVED:** That councillors complete the consultation individually.

e) Fireworks Update

Mr Richardson and Mrs Boyle reported on a meeting they had had with the fireworks organisers about parking and traffic issues. Different ideas were suggested but it was thought that the road works had exacerbated the congestion and to leave it as it is for this year. Since then the fireworks organisers had received a request from Sevenoaks District Council about their event, asking for information and details of road closures etc. Due to lack of time to fulfil the requirements, it was

decided not to have the informal procession with the guy this year, but to work on applying for appropriate permissions for next year. It was noted that The Plough would be allowing the public to use its car park this year.

**RESOLVED:** That the information is noted.

## 8391 RECREATION

### a) Recreation Committee 1<sup>st</sup> October 2018

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

At this point, 9pm, the meeting was paused for questions from the public (Appendix Q)  
The meeting resumed at 9.35pm.

### b) Bench Design – Common Meadow

Councillors were asked to approve the design of a memorial bench to go on Common Meadow.

**RESOLVED:** That the bench design is approved and that it will replace the backless bench currently on Common Meadow.

### c) Ethel Darby Bench

The family of Ethel Darby had been asked for their views on reinstating a bench in her memory at the waterworks entrance on Lullingstone Lane. They supported its reinstatement, or else, to put the plaque on another bench.

**RESOLVED:** That a new bench is not purchased.

### d) Harrow Meadow Football Pitch Design

Councillors were asked to approve the commissioning of the Agrostis to design the new football pitch at Harrow Meadow and to carry out percolation testing. The cost would be £2125 + VAT and could be paid from the Village Hall Fund budget. It is required before the planning application for the hall can be put in.

**RESOLVED:** That the decision is deferred until revised costs of the new hall area known.

### e) Maintenance at Harrow Meadow Changing Rooms

Councillors were asked to consider a quote to deal with the ongoing damp problems in the changing rooms: to sand down and prepare walls in hallways, referees changing room and home changing room WC; paint on two coats of Zinsser Watertite white water-proofing paint; fill defective plaster with filler and paint with magnolia emulsion - £450 + VAT.

**RESOLVED:** That the quote for £450 + VAT is accepted to be paid from the Harrow Meadow Maintenance budget.

The meeting of the council closed at 10.20 pm

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Chairman: 15<sup>th</sup> November 2018