

**Minutes of the Meeting of the Parish Council of Eynsford, held on  
Thursday 21<sup>st</sup> December 2017, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

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**8272 PRESENT**

Members Present

Mrs S Boyle  
Mr A Cooke  
Mrs T Durrant  
Mr G Kirby

Other Officials Present

Clerk in Attendance

Mrs H Ivaldi

**8273 APOLOGIES FOR ABSENCE**

Mrs A Cornwell, Mrs F Haxby, Mr M Richardson, Mr P Ward.

**8274 CHAIR'S REMARKS**

Mrs Boyle said that she and Mr Richardson had attended the Kent Association of Local Councils' AGM on 18<sup>th</sup> November. There were various presentations including an interesting one about the right to impose 20mph limits on A roads. On 4<sup>th</sup> December Mrs Boyle had attended the unveiling of the new art work at Eynsford Station and had taken the opportunity to speak to the CEO of Southeastern about the possibility of extending the car park. Mrs Boyle had read a lesson on behalf of the council at the carol service at St Martin's. Mrs Boyle also suggested that a short surgery be held on 30<sup>th</sup> December at 10am.

**8275 CLERK'S COMMENTS**

Mrs Ivaldi reminded councillors that the office would be closed over the Christmas period and would open again on 3<sup>rd</sup> January.

**8276 GOVERNANCE**

a) Declarations of Interest

None

b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 16<sup>th</sup> November 2017 were presented for approval.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

### c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for November 2017, as per Appendix A.

**RESOLVED:** That the accounts are approved and payments made.

### d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Mr Kirby to proceed with a Community Plan – Mr Kirby is still awaiting details of the DVLP programme before meeting with Farningham Parish Council
- Appointment of Trustee to the Eleemosynary Charity – Apparently Mr Syddique has agreed that it is time to step down and Mrs Boyle agreed to speak to Rev Owen about the next steps.
- September 2017 – Photos to be taken and collated of congestion of the High Street outside the Five Bells towards the war memorial – all to action.

**RESOLVED:** That all of the outstanding actions are pursued, as detailed above.

### e) Revisions of Budget 2017/18

Councillors were asked to agree changes to the budget for the current financial year, namely to move £4500 from the Village Hall budget to the Contingency budget. The amount would be returned to the Village Hall Fund in the 2018/19 budget.

**RESOLVED:** That £4500 is moved from the Village Hall Fund to Contingency.

### f) Draft Budget 2018/19

Councillors were asked to agree to the figures in the draft budget for 2018/19 (as per Appendix B) and to the precept request to Sevenoaks District Council.

**RESOLVED:** That the budget figures are agreed. That a precept request of £77,440.00 is submitted to Sevenoaks District Council for 2018/19.

### g) Quarterly Newsletter

Councillors were asked to suggest articles for inclusion in the new quarterly newsletter, due to go out in January.

**RESOLVED:** That the following articles are requested with a deadline of 14<sup>th</sup> January:

- Rail Users Group – Mr Richardson
- New Defibrillator – Ms Morgan
- General Data Protection Regulations – Mrs Durrant
- Darent Valley Landscape Partnership (tbc) – Mr Kirby
- Annual Parish Meeting – Mrs Ivaldi
- Kent Wildlife Trust – Nature Reserves
- Dementia Café – Mrs Haxby
- Allotment Management – Mr Cooke
- Art Project (tbc) – Eynsford Village Society

## 8277 PLANNING

### a) Planning Committee 4<sup>th</sup> December 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

### b) Planning Notifications

The following planning notifications had been received since the last meeting:

SE/17/03359/HOUSE – Pedham Place Farmhouse, London Road, Farningham – GRANTED

SE/17/03080/HOUSE – Land at Bluebell Bank & 4 Saddlers Park, Eynsford – WITHDRAWN

SE/17/00877/HOUSE – 11 St Martin's Drive, Eynsford – APPEAL ALLOWED.

### c) Planning Application SE/17/03736/HOUSE – Land at Bluebell Bank & 4 Saddlers Park, Eynsford

Councillors discussed plans for the formation of access and driveway and associated works.

**RESOLVED:** That councillors support this application as it would take the pressure off on-road parking.

### d) Planning Application SE/17/03835/HOUSE – The Oast House, Lullingstone Lane, Eynsford

Councillors discussed plans for the demolition of the existing porch and erection of new porch on the front elevation. The formation of a rear retaining wall to provide a large light well together with flank bay window. Formation of new windows and doors to rear elevation at lower ground floor level and Juliette balcony at first floor, plus internal alterations.

**RESOLVED:** That the application is supported.

### e) Planning Application SE/17/03857/AGRNOT – Land South of Bower Park Farm, Bower Land, Eynsford

Councillors discussed plans for the erection of a steel frame barn.

**RESOLVED:** That no objection is made.

### f) Planning Application SE/17/03736/HOUSE – 55 Pollyhaugh, Eynsford

Councillors discussed plans for the demolition of the existing garage, and the erection of a two storey side extension and single storey extension to rear elevation with roof lights. The erection of a first floor dormer to the side elevation.

**RESOLVED:** That, although councillors do not object to this application, they have concerns about the impact of the larger building on neighbouring properties, and about infilling.

### g) Tree Work Application SE/17/03805/WTPO – Clevelands, Eynsford Road, Eynsford

Councillors were informed of plans to remove a 10m tall cypress type conifer. The tree wardens had offered no objection to Sevenoaks District Council, but requested that a replacement native tree be planted.

**RESOLVED:** That the information is noted.

## 8278 HIGHWAYS & TRANSPORTATION

### a) Highways & Transportation Committee 4<sup>th</sup> December 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D. Mr Kirby asked that the item about the Parking Working Group be amended to include a proposal about the creation of a drop off area in front of the school playing field.

**RESOLVED:** That the minutes, as amended, are accepted as a true and complete record, and that the recommendations are approved.

### b) Castlefield Car Park Fees

Councillors were asked to consider raising the fees for the Castlefield Car Park. The current fee is £100 per space.

**RESOLVED:** That the car parking fees are raised from £100 to £120 per annum for each parking space starting in April 2018.

### c) Kent County Council Consultation on Bus Routes including the 421 Swanley to Sevenoaks

Councillors informed about an upcoming consultation about possible cuts to subsidised bus routes in Kent which could include route 421 running through Eynsford. Members of the public attended to express their concerns over the possible loss to the service.

**RESOLVED:** That the council responds to the consultation after it opens on 17<sup>th</sup> January. That neighbouring parishes are asked to respond to the proposal. That a letter is written to Michael Fallon MP if route 421 is at risk.

At this point, 9pm, the meeting was opened up to questions from members of the public.

Mr Gough arrived during this period at 9.04pm and left at 9.20pm.

The meeting resumed at 9.20pm.

### d) Street Lights

Councillors were informed that Mr Richardson had undertaken a visual inspection of the street lights in Eynsford to see if vegetation needed to be cut back. Nine lamps had been identified where work was needed and a quotation of £405 had been received from Streetlights to cut the vegetation back. Mr Richardson had also noted that Network Rail had cut back vegetation around the light on the triangle by the station. Streetlights had been asked to advise on how to improve the lighting around the crossing point on Station Road.

**RESOLVED:** That the quote of £405 + VAT to cut back vegetation is accepted, subject to budget.

## 8279 COMMUNITY & ENVIRONMENT

### a) Police Report

None Received. The Clerk was asked to contact the PCSO about future reports.

### b) Membership of the Woodland Trust

Councillors were asked consider renewing their membership to the Woodland Trust at the cost of £33.

**RESOLVED:** That membership of the Woodland Trust is renewed at a cost of £33 from the Regular Donations budget.

### c) Defibrillator Update

Councillors were informed that the new defibrillator had been installed at Eynsford station outside the booking office. Work was currently being done to register the defibrillator with the ambulance service. Unfortunately the Perspex panel on the front of the cabinet had been broken and a replacement had been ordered costing £35 including shipping. Checks are being made with the station as to whether this was vandalism.

**RESOLVED:** That the information is noted.

### d) Police and Crime Commissioner's Annual Policing Survey

Councillors were asked to respond to this survey that has been circulated via email.

**RESOLVED:** That councillors complete the survey individually.

### e) Kent Fire and Rescue Service Consultation

Councillors were asked to respond to this survey about safety and wellbeing which had been circulated via email.

**RESOLVED:** That councillors complete the survey individually.

## 8280 RECREATION

### a) Recreation Committee 4<sup>th</sup> December 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix E.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

### b) Allotment Fees

Councillors were asked to consider increasing the Castlefield Allotment Fees from £15 to £20 per annum per half plot from April 2018.

**RESOLVED:** That the allotment fees per half plot are raised from £15 to £20 per annum from April 2018 and that allotment holders are informed.

c) Riverside Fencing

Councillors considered quotes to replace the fencing at Riverside. Three quotes had been received.

**RESOLVED:** That, subject to references and insurance details being confirmed, the work is offered to Mr G Keen at the cost of £4090 from the Contingency budget.

d) Annual Tree Survey

Councillors discussed quotes received to undertake annual tree inspections on parish land, and to advise the council should work be required to ensure public safety or to protect the trees.

**RESOLVED:** That the work is offered to Tree Craft at the cost of £375 + VAT from the tree maintenance fund.

The meeting of the council closed at 9.38 pm

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Chairman: 18<sup>th</sup> January 2018