

**Minutes of the Meeting of the Parish Council of Eynsford, held on  
Thursday 21<sup>st</sup> September 2017, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

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**8244 PRESENT**

Members Present

Mr A Cooke  
Mrs T Durrant  
Mrs F Haxby  
Mr G Kirby  
Mr M Richardson  
Mr P Ward

Other Officials Present

Mr Gough (County Councillor) called in via conference 'phone between 9 and 9.15pm.

Clerk in Attendance

Mrs H Ivaldi

**8245 APOLOGIES FOR ABSENCE**

Mrs S Boyle, Mrs A Cornwell.

Before the meeting started PCSO Jane Wright popped in and introduced herself as one of two new PCSOs for Eynsford and other parishes. She would be working alongside PCSO Peter Jones. PCSO Wright gave apologies for not staying as she had to attend to a call.

In the absence of Mrs Boyle, Mr Ward chaired the meeting.

**8246 CHAIRMAN'S REMARKS**

Mr Ward reminded councillors of the invitation to the Alexander Pitcairn service on 15<sup>th</sup> October at St Martin's church. Mrs Boyle had said that she would attend. All other councillors were welcome.

Mr Ward also offered thanks and congratulations to the Eynsford in Bloom volunteers who had achieved a Gold award for the third year running.

**8247 CLERK'S COMMENTS**

None.

**8248 GOVERNANCE**

a) Declarations of Interest

None.

#### b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 17<sup>th</sup> August 2017 were presented for approval.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

#### c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for August 2017, as per Appendix A.

**RESOLVED:** That the accounts are approved and payments made.

#### d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Mr Cooke to write a management plan for the allotments – still in progress, will be completed by November 2017
- Mr Kirby to proceed with a Community Plan – Mr Kirby is still awaiting details of the DVLP programme before meeting with Farningham Parish Council
- Get a quote to remove old timetable holder from bus shelter and re-stain, Mrs Ivaldi believed the holder belonged to the bus company. – Clerk to arrange quote for the work.
- Mr Cooke to look at the allotment fencing near to the car park and make a recommendation of how to fix. This will be sent to the clerk shortly.
- Appointment of Trustee to the Eleemosynary Charity – it was agreed that Mrs Boyle would speak with Rev Gary Owen for him to engage with Eric Syddique before appointing another Trustee. Mr Cooke agreed to speak to Mr Smith (a friend of Mr Syddique) about the matter.

**RESOLVED:** That all of the outstanding actions are pursued, as detailed above.

#### e) Quarterly Newsletter

Councillors were asked to suggest articles to be included in the next newsletter due out in October.

**RESOLVED:** That the following articles are included:

Lullingstone Park (Lullingstone Park team)

Darent Valley Landscape Partnership (Mr Kirby)

KALC Community Award (Mrs Ivaldi)

Eynsford in Bloom (Mrs Penney)

Parking Issues (Mrs Durrant)

Neighbourhood Watch (Mrs Haxby)

Shed Project (Groundwork team)

SDC Local Plan (Mr Ward)

That articles are submitted by 8<sup>th</sup> October latest.

#### f) Cabinet for the Defibrillator

Councillors were asked to consider which lockable, heated cabinet to purchase for the defibrillator to be installed at the railway station. A variety of options were presented.

**RESOLVED:** That the AED digital, lockable and heated cabinet is purchased for £375 + VAT using the Contingency budget.

g) Door Entry System

Councillors were asked to consider purchasing a new door entry system for the parish office as the current one is almost 20 years old and does not always work. The Clerk presented different options systems to purchase costing around £60.

**Recommended:** That the most appropriate system including a remote access door opener is purchased up to £100, from the Parish Office Maintenance budget.

h) Councillors' Blog – Parish Council Website

Councillors were asked to consider setting up a rota to contribute articles to the 'Councillors' Blog' on the parish council website, as it has not been updated for some time. There was a discussion about possible using extended newsletter articles for the blog.

**Recommended:** That monthly rota is set up and that this is reviewed in a year.

**8249** **PLANNING**

a) Planning Committee 4<sup>th</sup> September 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Planning Application SE/17/02789/HOUSE – Shantona, Sparepenny Lane, Eynsford

Councillors discussed plans for a garage conversion with rear elevation alterations at this site.

**RESOLVED:** That no objections are made.

d) Planning Application SE/17/02756/FUL- Former Greenkeeper's Site, Upper Austin Lodge Road, Eynsford

Councillors discussed plans for the demolition of two existing buildings to be replaced with one detached residential dwelling at this site.

**RESOLVED:** That the council objects to this application and stands by the comments made on 5<sup>th</sup> October 2016 in relation to application SE/16/02613/FUL.

That the following note is added: if permission is granted, the council requests that permitted development rights are withdrawn for extensions and outbuildings.

At this point, 9pm, the meeting was adjourned for questions from members of the public. Mr Gough called in via conference 'phone at 9pm.

The meeting resumed at 9.15pm.

e) Tree Work Application SE/17/02764/WTCA – Institute Cottage, High Street, Eynsford

Councillors discussed plans to remove two cypresses at this site. They were told that ‘No Objection had been Lodged’ by Sevenoaks District Council.

**RESOLVED:** That the information is noted.

f) Tree Work Application SE/17/02854/WTCA – Yew Tree Cottage, Station Road, Eynsford

Councillors discussed plans to reduce the crowns of one sycamore, one maple and one cherry tree by 30 – 35%, to thin them and trim the branches. Mr Baker (Tree Warden) noted that he had spoken to the householders and had no objection to this work. No Objection had been lodged by Sevenoaks District Council.

**RESOLVED:** That the information is noted.

g) Village Hall/Harrow Meadow update

Mr Richardson reported on the latest progress with the project. He said that the design continued to be refined after looking at other village halls in Kent and meeting with those involved in their design. The final design is being drawn up ready for a meeting on 10<sup>th</sup> October. Another survey has been done of the farmland in relation to turning the football pitch to look at levels and the distribution of spoil. Current plans would have the pitch 1m higher than the hall.

**RESOLVED:** That the information is noted.

h) Placemaking Workshop

Mr Ward reported on the workshop he had attended with Mrs Boyle and Mrs Durrant about Sevenoaks District Council’s Local Plan. The plan that is being worked on runs from 2015 – 2035. Changes to the government’s housing strategy requires the district to significantly increase their annual housing targets to 620 new homes per year. This will bring more pressure onto the Green Belt. The workshop also looked at landscape character assessments and infrastructure and amenities for new development. Members of the public should also receive a consultation to complete.

**RESOLVED:** That the information is noted.

**8250 HIGHWAYS & TRANSPORTATION**

a) Pedestrian Path at the Scout Hall

Councillors discussed quotes received to lay a small length of path either side of the new pedestrian gate at the scout hall. Quotes ranged from £1600 to £3100.

**RESOLVED:** That one more quote is sought for the work before a decision is made. That the Clerk emails the scouts to find out whether they would be able to help to fund the work.

#### b) Twinning Signs

Councillors were told that Eynsford's Twinning Group had requested approval from the parish council to erect 'twinned with' signs at either end of the village. Kent Highways had no objection to this work and the signs would be paid for by the Twinning Group.

**RESOLVED:** That the council has no objections subject to the position and size being agreed with the Chair of Highways, Mr Richardson.

#### c) Yellow Lines, High Street

Councillors discussed concerns raised by various residents about parking and congestion between the Five Bells and the Bower Lane junction. It was thought that double yellow lines between the steps outside the Five Bells and the junction would be a good idea.

**RESOLVED:** That photos are taken of the congestion to highlight the issues. That, once this is done, a meeting is set up with Kent Highways.

### **8251 COMMUNITY & ENVIRONMENT**

#### a) Community & Environment Committee 4<sup>th</sup> September 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

**RESOLVED:** That the minutes are accepted as a true and complete record, and that the recommendations are approved.

#### b) Police Report

None Received.

#### c) Poppy Appeal Donation

Councillors were asked to consider making a donation to the Poppy Appeal. A wreath is not required as there is a spare one from last year..

**RESOLVED:** That a donation of £125 is made from the Section 137 Regular budget. That no wreath is ordered..

#### d) Shed Project

Councillors were told that Groundwork South had been granted funding to support the setting up of 10 'Sheds' across Kent and are looking for applications from parties interested in setting up such a project. Sheds are places where people can come together to work on a variety of community projects, giving them the opportunity to socialise, share and learn new skills.

**RESOLVES:** That we request an article from Groundwork South to go in the newsletter to gauge interest.

## 8252 RECREATION

### a) Rental Agreement – Land at Castlefield

Councillors were asked to renew the annual tenancy for the land at the rear of Castlefield allotments of Mssrs Alexander. The annual rent is currently £50..

**RESOLVED:** That the tenancy is renewed for another year at £50.

### b) Fencing Options at Riverside

Councillors discussed whether to keep the fence at Riverside as it is or to look at alternative options.

**RESOLVED:** That the type of fence is not changed.

### c) Quotes for Fence Replacement at Riverside

Three quotes had been received to replace the fence at Riverside: £13,428, £4340 and £4,750.

**RESOLVED:** That the Clerk gets one more quote before councillors make a decision..

### d) Chain and Post at the Ford

The post supporting the chain across the ford had been bent and had been removed for safety. Councillors discussed whether to put them back, replace them or to remove them permanently.

**RESOLVED:** That a quote is sought to straighten the post and put the post and chain back in the river.

The meeting of the council closed at 10.07 pm

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Chairman: 19<sup>th</sup> October 2017