

**Minutes of the Meeting of the Parish Council of Eynsford, held on
Thursday 19th January 2017, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

8150 PRESENT

Members Present

Mrs S Boyle (Chair)
Mr A Cooke
Mrs A Cornwell
Mrs T Durrant
Mr G Kirby

Other Officials Present

Mr R Gough, County Councillor, Mr M Horwood, District Councillor.

Clerk in Attendance

Mrs H Ivaldi

8151 APOLOGIES FOR ABSENCE

Mrs F Haxby
Mr M Richardson
Mr P Ward

8152 CHAIRMAN'S REMARKS

Mrs Boyle mentioned that Mrs Ivaldi has now worked for the council for 10 years and offered congratulations. Mrs Boyle said that the surgery for January would be on the 28th from 9-11am.

8153 CLERK'S COMMENTS

Mrs Ivaldi said that the new photocopier was now in place and had been used to print the quarterly newsletters. Also, that Mr Kirby was helping to rearrange the office, putting up new shelves etc.

8154 GOVERNANCE

a) Declarations of Interest

None.

At this point, 8.04pm, questions were taken from the public (see Appendix Q). The meeting resumed at 8.35pm, at which point Mr Gough left.

b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 15th December 2016 were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for December 2016, as per Appendix A.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- New Debit Card Account – Ms Morgan is researching the costs involved and information would be available soon
- Testing of the panic alarm – this had been tested but did not work. The Clerk has called the engineer to look at it – the Clerk agreed to chase.
- New notice board for Mill Lane & the allotments – Mrs Ivaldi agreed to contact the property owner to see if they objected to the parish council replacing the board. Mrs Ivaldi had a contact to ask about making boards.
- Riverside improvements – approval was needed from the Environment Agency about erecting a post to support the chain across the river.
- Harrow Meadow fence – Mr Richardson to speak to Mrs Jorgenson about the retrieval of balls.
- Allotment Management Plan – Mr Cooke confirmed that this was in progress and would be finished within the month.
- Community Plan - Mr Kirby said he had spoken to other parish councils and was being given a template. He would also speak to Farningham Parish Council about their thoughts.
- Repaint Notice Boards – Clerks to get quotes to repaint notice board and map board at Ford House car park.

RESOLVED: That all of the outstanding actions are pursued.

e) Annual Civic Service

An invitation had been received from the Lord Lieutenant of Kent to attend his annual civic service at Rochester Cathedral on 14th March.

RESOLVED: That Mrs Boyle and Mr Boyle attend the service on behalf of the council.

8155 PLANNING

a) Planning Committee 3rd January 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Notifications of Planning Consents/Refusals Received from Sevenoaks District Council

SE/16/03047/LBCALT & SE/16/03046/FUL – The Barn, Park House, Bower Lane, Eynsford - REFUSED

SE/16/03499/FUL – The Barn, Park House, Bower Lane, Eynsford – REFUSED

SE/16/03693/TELNOT – Thames Water Works, Lullingstone Lane, Eynsford – OBJECTION LODGED

SE/16/02382/FUL – Institute Cottage, High Street, Eynsford – WITHDRAWN

SE/16/03321/HOUSE – 63 Saddlers Park, Eynsford - GRANTED

c) Planning Application SE/16/03422/CAN – BT Telephone Box, East of Ford House, High Street, Eynsford

Councillors discussed the removal of a BT public payphone. Information had been received about its usage.

RESOLVED: That councillors object to its removal as it is used approximately once a week.

d) Planning Application SE/16/03907/HOUSE – 65 Saddlers Park, Eynsford

Councillors discussed plans for a loft conversion to include front and rear dormers, an extension to the front porch and alterations to fenestrations.

RESOLVED: That councillors have no objections.

e) Planning Application SE/16/03849/HOUSE – 54 Pollyhaugh, Eynsford

Councillors discussed plans for the demolition of a small rear conservatory and erection of a single storey rear extension with gabled end and minor internal works.

RESOLVED: That councillors have no objections.

f) SDC Local Plan – Settlement Hierarchy Evidence Base

Councillors were told that Sevenoaks District Council were in the process of producing a new Local Plan to cover the period 2015 – 2035. Parishes had been asked to update their lists of local services to feed into the plan.

RESOLVED: That the Clerk completes the form on behalf of the council.

g) Village Hall Update

Mr Cooke gave councillors an update on a recent meeting with Mssrs James and Robert Alexander about a potential land swap. They agreed in principle to swap land at Castlefield to allot the extension of Harrow Meadow to house the football pitch if it is turned by 90 degrees. It was noted that grants would need to be sought for work to re-site the pitch.

RESOLVED: That the information is noted.

8156 COMMUNITY & ENVIRONMENT

a) Community & Environment Committee 3rd January 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Police Report

None available.

c) Police Community Support Officer

Councillors were informed that PCSO Tim Darling had been reassigned to another area. We now have a new PCSO who is Lianne Fry.

RESOLVED: That the information is noted.

d) Volunteer Community Support Warden Scheme

Councillors discussed whether to participate in the Kent County Council's Volunteer Community Support Warden scheme. A volunteer warden would work a minimum of 5 hours per week and would be supervised by the Kent Warden service. The cost to the council would be £1075 for year one and £585 for subsequent years. A warden could be shared between two or more parishes. Mrs Ivaldi informed councillors that Mr Gough had said that Kent County Council were still actively recruiting a new Community Warden for Eynsford and that having a volunteer warden would not lessen our chances of getting a Community Warden.

RESOLVED: That the Clerk registers the council's interest in participating in the scheme, either alone or in partnership with another parish, such as Farningham if they so wish.

e) History Society at the Annual Parish Meeting

Councillors were asked to consider a request for the Farningham & Eynsford Local History Society to have a table at the Annual Parish Meeting.

RESOLVED: That the History Society are offered a display area at the Annual Parish Meeting.

f) End of World War 1 Beacon

Councillors were informed that The Pageantmaster was organising an event to commemorate the end of WW1 in 2018 and that local communities and councils were being encouraged to light a beacon on 11th November 2018. Mr Baker, Group Scout Leader, said that the Scout Group would organise one or two bonfires to mark this occasion.

RESOLVED: That the information is noted.

The meeting of the council closed at 9.40 pm

Chairman: 16th February 2017