

**Minutes of the Meeting of the Parish Council of Eynsford, held on
Thursday 15th October 2015, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

7994 PRESENT

Members Present

Mrs S Boyle (Chair)

Mr A Cooke

Mrs A Cornwell

Mrs T Durrant

Mrs F Haxby

Mr G Kirby

Mr M Richardson

Other Officials Present

PCSO Darling (until 8.25pm)

Mr R Gough (County Councillor) (9.30 – 9.45pm)

Clerk in Attendance

Mrs H Ivaldi

7995 APOLOGIES FOR ABSENCE

Mr P Ward

Mr M Horwood (District Councillor)

7996 CHAIRMAN'S REMARKS

Mrs Boyle reminded members of the next Surgery to be held on Saturday 31st October from 9-11am. Councillors had also been invited to attend the signing of the twinning charter on 7th November.

7997 CLERK'S COMMENTS

None.

7998 GOVERNANCE

a) Declarations of Interest

None.

b) Minutes of Previous Meetings

The minutes of the last full council meeting the 17th September 2015, were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for September 2015, as per Appendix A.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Mr Richardson reported that the Access group would be discussed, and hopefully set up, at the next committee meeting.
- It was agreed to remove the action about the audio trail, as it would not be happening for some time.

RESOLVED: That all of the outstanding actions are pursued.

e) Annual Return 2014-15

Councillors were informed that the council's Annual Return and Statement of Governance had been signed off and returned by the external auditor. The relevant notices had been displayed around the village.

RESOLVED: That the information is noted.

At this point, 8.10pm. PCSO Darling gave his report (see minute 8001a). Mr Darling left after his report at 8.25pm.

f) Adoption of Non-Pecuniary Interests (NPIs)

Councillors were asked to agree whether they wished to complete and adopt a list of Non Pecuniary Interests (NPI) which would be registered with the Monitoring Officer. Councillors were informed that the completion of NPI forms was not required, but was considered to be good practice.

RESOLVED: That councillors look at the form further, and that this is brought back to the next meeting.

g) Changes to the Standing Orders

Councillors were asked to agree to changes to the Standing Orders to bring them in line with the Code of Conduct adopted in 2012. The section to be updated related to the conduct of councillors, how interests were declared and how votes were taken at meetings.

RESOLVED: That this is deferred until a decision is made on the adoption of Non Pecuniary Interests.

h) Local Boundary Review – Sevenoaks District

Following the county-wide boundary review on members' areas, there was a further consultation on divisions within Sevenoaks District. If the recommendations are accepted, Eynsford would fall into a newly named division 'Sevenoaks East and Darent Valley'.

RESOLVED: That no comment is made.

i) New Councillors' Handbook

Councillors were informed that a new handbook aimed at new councillors was now complete and would be circulated to all members. Mrs Durrant was thanked for her work on this.

RESOLVED: That the information is noted.

7999 PLANNING

a) Planning Committee 5th October 2015

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Notifications of Planning Consents/Refusals Received from Sevenoaks District Council

15/02734/HOUSE – The Willows, 10 Riverside, Eynsford – Withdrawn.

15/02278/HOUSE – Glen Orchy, Station Road, Eynsford – Granted.

15/01747/HOUSE – Ashley, Station Road, Eynsford – Granted.

c) Planning Application SE/15/02866/FUL – The Teardrop Centre Farningham

Councillors were informed of a planning application for change of use of the site from Material Recycling Facility (Sui Generis) to flexible use of Class B1(c) (light industry), Class B2 (general industry) and/or Class B8 (storage or distribution) and ancillary offices. This is within Farningham Parish.

RESOLVED: That the information is noted.

d) Planning Application SE/15/02733/HOUSE – 61 Pollyhaugh, Eynsford

Councillors discussed plans relating to the erection of a single storey rear extension and first floor rear and side extension.

RESOLVED: That no objection is made.

e) Planning Application SE/15/02757/HOUSE & SE/15/02758/LBCALT – The Lodge, Shoreham Road, Eynsford

Councillors discussed plans relating to the conversion of the existing garage to habitable space. Also, glazing to the gable end with opening parts, a glazed section of roof, a new window to replace existing on front elevation, and underground link tunnel with walk on roof lights from the main house to the existing garage. The forming of a new opening in the internal wall to the Lodge at lower ground level, the installation of new door to the side of the garage and construction of new external steps, and timber cladding to replace the garage doors on the front elevation.

RESOLVED: That councillors object to this application as there is a requirement for two parking spaces and only one is provided within the curtilage of the property. The development of the garage reduces the parking spaces to one. The layby in front of the property is privately owned by Lullingstone Castle.

f) Tree Work Application SE/15/02988/WTPO – 3 Mill House Close, Eynsford

Councillors were asked to consider an application for work to a large, mature sycamore tree. However, they were informed that the application had already been approved.

RESOLVED: That the information is noted.

At this point, 9.03pm, the meeting was paused for questions from the public (see Appendix Q). The meeting resumed at 9.15pm.

8000 **HIGHWAYS & TRANSPORTATION**

a) Highways & Transportation Committee 5th October 2015

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Re-lining of Castlefield Car Park

Councillors were informed that a quote had been received to repaint only the allotment spaces in the car park and to hatch this area. This was for £285 + VAT. The quote to repaint the whole of the car park was £370 + VAT.

RESOLVED: That the whole car park is re-lined at £370 + VAT. That the contractor is asked to add hatching to the allotment area. That car park licence holders are given use of the scout hall car park whilst the re-lining is taking place.

c) Renewal of Street Lighting Electricity Contract

Councillors were asked to agree a new contract for the unmetered supply of electricity for streetlights throughout the village.

RESOLVED: That a new 24 month contract with EON is agreed at an estimated cost of £4586 for the period.

8001 COMMUNITY & ENVIRONMENT**a) Police Report**

PCSO Darling gave his report at the beginning of the meeting, noted here.

PCSO Darling showed councillors some Trick or Treat posters and firework posters that had been produced by the police. These could be put up by residents in their windows. Mr Darling said that he would be on duty on Halloween and also on the Eynsford Fireworks night, hopefully with another officer.

Mr Darling reported that the engagement meeting were proving to be a good way to engage with members of the community and to find out what was going on.

The next safer plates day would be on Saturday 28th November. It was suggested that he contact the school to see if it could be linked in with their Christmas fair.

Crimes reported included:

- Criminal damage at Lullingstone Roman Villa – damage to the car park barrier;
- Exhaust taken from a vehicle at Hulberry;
- Theft from a vehicle at Sparepenny Lane;
- Theft from Riverside;
- Suspicious event at Mill Lane;
- Abandoned vehicle on St Martin's Drive;
- Poaching on Bower Lane; and
- Nuisance motorbikes at Eynsford Rise.

RESOLVED: That the information is noted.

b) Donation to Lights of Love Festival, St Martin's Church

Councillors were asked to consider sponsoring a Christmas tree as part of the Lights of Love Festival at St Martin's Church at the cost of £30.

RESOLVED: That a tree is sponsored at £30 from Ad Hoc Donations (Section 137).

c) Donation to Eynsford Photographic Image Club (EPIC)

Councillors were asked to consider making a donation to EPIC towards the cost of speakers at its monthly meetings.

RESOLVED: That a donation of £30 is made to EPIC from Ad Hoc Donations (Section 137).

8002 RECREATION**a) Recreation Committee 5th October 2015**

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Allotment Risk Assessment

Councillors were asked to approve a new risk assessment document and form for Castlefield Allotments.

RESOLVED: That the risk assessment format is approved. That an assessment is carried out annually, initially by Mrs Durrant and Mrs Cornwell.

Mr Gough arrived at 9.30pm and further public reports were taken (see Appendix Q).

The meeting of the council closed at 9.45 pm

Chairman: 19th November 2015